University Council

MINUTES   OCTOBER 9, 2018   3 – 4:05 PM   ZOOK HALL 108

MEETING CALLED BY	Phil Allen, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Phil Allen, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	**Member:** Philip Allen, Linda Barrett, Taylor Bennington, Hailey Cargill, Jeanette Carson, Katie Cerrone, Ed Evans, Tonia Ferrell, Alec Gerred, Marjorie Hartleben, Brittany Hartman, Kristine Kraft, Paul Levy, Lynn Lucas, Ruth Nine-Duff, Jonah Pichette, Rex Ramsier, Kimberly Schveder, Julie Spiker, Harvey Sterns **Absent with notice:** Julie Cajigas, John Green, Kris Nakoneczny, Linda Saliga **Absent without notice:** Chand Midha **Standing Committee Members:** Joan Busic, Amy Freels, Noah Gresser, Dorothy Gruich, Renata Jenosi, Shawn Stevens, Eric Veigel, Heather Walter **Other attendees:** Andrew Adolph, Scott Campbell, Kim Cole, Neil L'Amoreaux, John Messina, Anthony Serpette, Joette Dignan Weir

Agenda topics:

3:00 – 3:04	CALL TO ORDER	PHIL ALLEN

DISCUSSION	1. The chair called the meeting to order and asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or corrections to the September 11 University Council minutes. There being none, the minutes were approved as distributed by unanimous consent.

3:04 – 3:10	CHAIR'S REMARKS	PHIL ALLEN

DISCUSSION	1. The chair is looking forward to working with UC members. Please email comments and suggestions to Phil, paallen@uakron.edu, or Ruth, ruth9@uakron.edu. 2. The chair discussed the attached parameters and timeline for the Three-Year Action Plan. UC will be an integral part of the process. Please note the following dates: • Wed., Nov. 21 – UC and Faculty Senate receive the draft University level report • Tues., Nov. 27 – UC Discussion Meeting (special meeting for first reading) • Tues., Dec. 4 – UC Voting Meeting (regular UC meeting) There may need to be an additional special meeting in December after the Board reviews the draft as any changes from BOT will be sent back to UC for review. The chair asked members to have flexibility in their schedules to accommodate our review of the plan.

3. The timeline for consideration of the four proposals for potential reorganization of some academic units has been revised to have evaluations and alternative suggestions completed by February 1, 2019. This change will enable the campus community to focus on completing the Three-Year Action Plan by December 2018, which will inform the FY19-20 budget.

4. A revised budget process is expected to come to UC for consideration at the Nov. 13 UC meeting in anticipation of a vote at the December UC meeting.

5. President Green responded to the University Achievement Awards resolution. The University will provide the same level of support for the awards in academic year 2018-19 as provided in academic year 2017-18. Vice President Messina will provide administrative support to the ad hoc Awards Committee. The chair suggested that fundraising be used to cover expanding the recognition effort.

3:10 – 3:14	EXECUTIVE COMMITTEE REPORT	RUTH NINE-DUFF

DISCUSSION	The vice chair reviewed the attached September 18 UC Executive Committee minutes.

3:14 – 3:18	PROVOST'S REMARKS	REX RAMSIER

DISCUSSION	The following were discussed:

- Dr. Green was unable to attend due to an Inter-University Council meeting. Provost Ramsier covered the president's remarks from the October 4 Faculty Senate meeting, including
  - Reiterated the timeline for the academic reorganization was moved to February 2019 as this discussion is about the structure of the university, not about the budget which takes precedence
  - The Three-Year Action Plan is about the budget and will provide an actionable guideline for setting budgets annually
  - Fall Enrollment by Academic Level and College Major
    - The numbers for this semester were back calculated to capture departments that moved
    - The Three-Year Action Plan will help us try to slow down enrollment decline
- Today's Provost Update contains an overview of Retention and Graduation rates and a comparison between Georgia State University and UA, which were discussed with the Board in October and June respectively
  - The data represents First-Time Full-Time bachelor's degree seeking students, which is 60% of the incoming freshman
  - Beginning in 2013, "provisional" students were assigned to associate degree status and no longer count in the graduation rate data; about 10% of these students graduated
  - We are now deferring students that are not adequately prepared to either Wayne College or a local community college
  - Data about other students are forthcoming
  - Georgia State University is more selective than UA; GSU denied about 40% of students who applied and UA denied about 3% of students who applied
  - We will sign a Dual Admission and Enrollment Agreement with Stark State College on Friday, Oct. 12
  - We are working on revising the Akron Guarantee Scholarship; current students will not be affected

3:45 – 4:00	STUDENT ENGAGEMENT AND SUCCESS COMMITTEE IN-DEPTH STANDING COMMITTEE REPORT	KATIE CERRONE

DISCUSSION	Katie Cerrone, chair, discussed the attached committee goals.
	
	The following were discussed:
	• Help a Zip
	• Class roster verification system
	• Advising was decentralized and units will be assessing the impact of embedding advisers in colleges
	• High Impact Teaching (HIT) Speaker Series; faculty will demonstrate new assignments, techniques and applications that have had a positive impact on their teaching; visit the ITL website for more information
	    o Need series topics for February, March and April; if interested contact Katie Cerrone, kc24@uakron.edu, or Michelle Byrne, mwb@uakron.edu.
	    o Students, particularly grad students, are welcome to attend the sessions
	• Early Enrollment
	• The committee will be looking at how the billing due date affects student enrollment
	    o The fall billing date is before students receive their scholarship dollars
	
	The Student Success Steering Team (SSST) looks at large scale factors that keep students from graduating. The SSST and advisers contact students who haven't registered to find out why and help, if needed.
	
	Help-A-Zip can help students who are struggling with academics, mental health, finances and personal/social adjustment. Visit the Help-A-Zip website for more information.
	
	A suggestion was made to conduct exit interviews with students who do not return to UA.

4:00 – 4:17	COMMITTEE REPORTS	COMMITTEE CHAIRS

DISCUSSION	**Budget and Finance:** No report. **Communications:** No report. **Informational Technology:** They are working on setting goals. **Institutional Advancement:** They are working on setting goals. **Physical Environment:** No report. **Recreation and Wellness:** They are happy to have a new member from Wayne College. They are working on setting goals. **Talent Development and Human Resources:** They elected officers and are working on setting goals. **Ad hoc Awards Committee:** No report. **Ad hoc Human Development Committee:** The Center for Family Studies has a checklist to help individuals determine the quality of a child care center. The committee is exploring how to make it accessible on the website or other avenues. They are also discussing lifelong learning, professional competence and human growth to refocus the university's attention on human development issues, courses and programs. The committee is exploring ways departments can come together through interdisciplinary courses or programs to retain this focus.

The following suggestions were made regarding childcare:
- Salvation Army provides childcare from 6 am – 6 pm, Monday – Friday, $35/week
- ZipAssist may be able to subsidize childcare expenses

Ad hoc Textbook Committee: The textbook committee has met and is setting goals. The chair is scheduling speakers for the committee so they can learn more about affordable textbook options. This month the committee will hear from Cengage. Chair Allen requested the committee look into a report on how the fee-based service adopted this fall is going.

There following was discussed about electronic textbooks:
- Some students find it difficult to read on a computer; publishers will provide a binder of information for a nominal fee
- Students are not being taught how to use online textbooks correctly; book reps will come to your class upon request and teach students how to use them

Ad hoc Web Accessibility Committee: They reviewed existing systems on campus to determine accessibility concerns and began an in-depth review of existing policies from peer institutions with the goal of combining the best of those into a cohesive UA document.

4:05 – 4:17	NEW BUSINESS	PHIL ALLEN
DISCUSSION	The meeting was adjourned at 4:17 p.m. by unanimous consent.	